

BURTON PUBLIC LIBRARY BOARD OF TRUSTEES

Budget Hearing Minutes May 21, 2026

Meeting Commenced: The meeting was called to order at 6:45 PM by Board President Sue Miller.

Present: Board Members Sue Miller, Judy Starr, Dawn Tolchinsky, Heather Tromba, and Julie Ziemak; Director Katie Ringenbach and Fiscal Officer Marie Schwindl; public attendee, Nadia Corso.

Present Tax Budget: The 2027 Tax Budget was presented, Attachment A.

Discuss Tax Budget: The group discussed the 2027 Tax Budget; no changes were suggested.

Public Comments: None.

26-2026 Judy Starr moved to adjourn the meeting. Julie Ziemak seconded the motion and the resolution was passed unanimously by the Board.

The meeting adjourned at 6:52PM.

Board Meeting Minutes May 21, 2026

Present: Board Members Sue Miller, Judy Starr, Dawn Tolchinsky, Heather Tromba, and Julie Ziemak; Library Director Katie Ringenbach and Fiscal Officer Marie Schwindl; public attendee, Nadia Corso.

The meeting was called to order at 7:00PM by Sue Miller.

Meeting Minutes:

27-2026 Dawn Tolchinsky moved to accept the April 16, 2026 meeting minutes as presented. Julie Ziemak seconded the motion and the resolution was passed unanimously by the board. Heather Tromba abstained.

Financial Statement:

Discussion took place regarding the financial statements for April 2026, Attachment B.

28-2026 Judy Starr moved to accept the April 2026 Financial Statements. Dawn Tolchinsky seconded the motion and the resolution was passed unanimously by the board.

Fiscal Officer's Report:

Donations: Two (2) donations to the Annual Fund totaling \$150.00 were received since the April 2026 Board Meeting.

Radon Testing Results: All measured results from the tests performed at the beginning of May were found to be below the US EPA action level of 4.0 pCi/L. Per Radon Survey Systems, at this time, no further mitigation action is recommended.

Health Care Rate Increases for 2026-2027: Stark County Schools Council of Governments has published the proposed Health Care increases for the July 1, 2026 through June 30, 2027 fiscal year. Only Medical will increase by 4.89%; there will be no increase for vision; dental will decrease by 10%. Employer paid Life insurance is currently at 12.5 cents per \$1,000; this premium will be decreased to 10 cents per \$1,000 of coverage. These changes are expected to be approved at the Stark County Schools Council of Governments June Board meeting.

Building Committee Meeting Update: On Wednesday, May 6, 2026 the Burton Public Library Building Committee met. Minutes will be reviewed at the June Board Meeting.

Directors Remarks:

Statistics: The majority of statistics looked even, with no large changes noted. On a more positive note, circulation has increased for four consecutive months.

Staffing Update: Nadia Corso, a student from Hawken, is here doing a two-week internship through June 2, Summer Reading Program Kick Off.

Summer Kick Off: Summer Reading Program Kick Off is June 2, from 1-3PM.

New Phones: New phones were installed on May 5 by Clevnet. The transition went very smoothly.

Summer/Fall Newsletters: The Newsletters for Summer/Fall went out this week on May 20.

Strategic Plan Update: The state sent back its recommendations. Katie will consolidate the staff recommendations with the state prior to sending information out for Board review.

Air Conditioner: The air conditioner was turned on this week and it leaked in the children's room. Katie is getting quotes and it will hopefully be repaired soon.

NEO Artificial Intelligence (AI) Director Meeting: Katie attended the NEO AI Directors' Retreat on April 30 and May 1. A lengthy discussion ensued regarding what was covered and issues regarding AI.

Unfinished Business:

Elevator Modernization Update: The contract with Lerch Bates has been signed and Mike Pytash, Area Manager, will be at the Library on Thursday, May 28, to begin the specifications for bidding.

New Business:

2027 Tax Budget Presented for Approval: The 2027 Tax Budget, Attachment A, was presented and discussed at the Budget Hearing.

29-2026 Dawn Tolchinsky made a motion to accept the 2027 Tax Budget as presented. Julie Ziemak seconded the motion and the resolution was passed by the following voice vote:

Dawn Tolchinsky - Yes

Julie Ziemak - Yes

Heather Tromba - Yes

Judy Starr - Yes

Sue Miller - Yes

Cybersecurity Policy: Katie presented the Cybersecurity Policy which was prepared in utilizing resources from the Ohio Cyber Reserve. This policy must be adopted by July 1, 2026 (Ohio Revised Code 9.64). Discussion took place regarding the policy, Attachment C.

30-2026 Heather Tromba moved to adopt the Cyber Security Policy as presented, after corrections as discussed to numbers 5, 12.1, and 12.2. Dawn Tolchinsky seconded the motion and the resolution was passed unanimously by the board.

Fund Drive Update: To date the Fund Drive has received \$20,875^{3/mcs} from 91 donors.

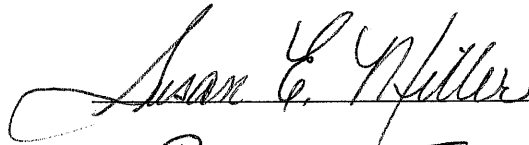
Public Comments: Nadia Corso asked, "Are any of these items ever opposed?"

Discussion ensued. Yes, items are sometimes opposed, or sometimes tabled for the next meeting in order to get more information for clarification.

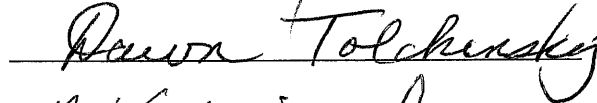
31-2026 Judy Starr moved to adjourn the meeting. The motion was seconded by Julie Ziemak and the resolution was passed unanimously by the Board.

The meeting was adjourned at 7:58PM.

Respectfully submitted,
Marie Schwindl
Fiscal Officer



President



Secretary



Fiscal Officer