



14588 W. Park St., P.O. Box 427
Burton OH 44021 burtonlibrary.org

Employment Opportunity

Children's Services Supervisor

The Burton Public Library seeks a motivated, service-oriented individual to work as our Children's Services Supervisor.

Primary Function:

Administers library service to children and adults concerned with children. Plans, organizes, and maintains the children's collection. Develops and implements a broad spectrum of children's programs. Provides reference and reader advisory to children and others

Qualifications:

Master's degree from ALA accredited library school – Bachelor's degree in elementary education or related field may be substituted for MLS or MLIS.

One (1) to three (3) years of library experience.

Leadership ability and sound judgment

Hours:

Full Time 40 hours per week; some evenings and weekends required.

Salary:

Starts at \$20.50 per hour and is negotiable based on experience

Benefits:

Paid holidays, vacation, personal and sick leave; health insurance; life insurance; employee assistance program and Ohio Deferred Compensation; paid OLC membership; retirement through the Ohio Public Employees Retirement System (OPERS)

This position is open until filled.

Application is available at the Library or online at burtonlibrary.org.

Incomplete applications will not be accepted.

Please submit application and resume to: Katie Ringenbach

director@burton.lib.oh.us